

Business Plan 2016

Goal for 2016 – what are you looking to achieve by the end of 2016 – a concrete, measurable goal(s)

What needs to be in place to achieve the 2016 goals

Activity	Completed by

What needs to be done in the first quarter of 2016

Activity	Completed by

What needs to be completed in January 2016

Activity	Completed by	Name

Reasons for non-completion

Activity	Reason for non-completion	Name